

The Ministries of The Indian Hill Church Fall 2008

Outreach Ministries

Adult Opportunities:

Annual Art Show

- Purpose:** To provide a social fund raising event to support our outreach ministries. Outstanding local artists are featured.
- Description:** Local artists are featured and each donates 30% of their proceeds to our outreach programs. This popular event has grown so much that it will be expanded to Friday night and Saturday afternoon in November of 2008. Both adult and youth volunteers are needed for facility set-up, constructing and transporting display panels, painting, bartending, food preparation, serving, greeting, publicity, mailings, parking, clean-up, etc.
- Time/Training:** No experience necessary! You decide how much time you can devote. Whether you are interested in chairing a subcommittee or just want to whip up an appetizer the day of the show – all are welcome.
- Contact:** Pam Middendorff at 891-3381

Hamilton County Youth Center (“2020”)

- Purpose:** To provide Christian fellowship, comfort, and hope for the adjudicated young people at the Center.
- Description:** Two volunteers meet with a group of up to fifteen teenagers (either boys or girls) on Tuesday or Wednesday evenings at 2020 Auburn Avenue from 7:00 to 8:00 PM. The hour is spent singing favorite hymns, Bible reading, discussion and prayer.
- Time /Training:** Schedules are set up in four-month blocks. Volunteers go once a month. Volunteers are required to have a background check and attend a short training session at the Center.
- Contact:** Deanna Ashing at 561-2836

Jail Ministry

- Purpose:** To provide Sunday worship opportunities for inmates in one of the Hamilton County Corrections (Jail) Facilities and/or one of the Hamilton County Drug Court’s Rehabilitation Facilities.
- Description:** Each Sunday, two teams of one or more people report to one of the Hamilton County Corrections or Drug and Alcohol Facilities at 8:45 AM (finishing at 10:00 AM) to conduct a worship service. This normally includes singing, prayer, Bible reading, and a discussion or talk. Songbooks and Bibles are available at church to help with this program.
- Time/Training:** Team members serve every five or six weeks. Training is “on the job”, going with experienced members until the new member feels ready to lead a service. This is a very rewarding (blessed) ministry and we encourage people to give it a chance.
- Contact:** Jim Hammond at 561-4952. He will be happy to discuss the program and arrange a trip in which you accompany an experienced volunteer.

People Working Cooperatively

- Purpose: PWC is a unique organization, providing a full scope of home repair, such as winterization and maintenance services for very low-income homeowners.
- Description: PWC provides services critical to protecting the housing stock in communities and insuring that elderly, disabled or other at-risk homeowners are living in safe and decent housing.
- Time/Training: Volunteers are needed who are handy at doing home repairs. IHC youth and adults are encouraged to help with two annual events, REPAIR AFFAIR in the spring and PREPARE AFFAIR in the fall.
- Contact: Snowden Rowe at 561-2040 or Roy Duff at 321-5487

Winners Walk Tall

- Purpose: To develop a foundation of good habits, values and personal pride within our youth, thereby increasing their chances of maturing into happy, productive citizens – real winners in life.
- Description: Volunteers make a ten minute visit to one or two elementary school classrooms each week during the school year to teach and explore the fundamentals of good behavior with the children. During the visits, the volunteers, called Character Captains, teach the basic building blocks of manners, morals and ethics. An added benefit is the fun, satisfaction and excitement realized by each and every Character Captain.
- Time/Training: All Character Captains receive the easy to learn fundamentals through a detailed manual and training video as well as in-school observation. The time commitment is about an hour a week during the school year. Absences here and there are normal. See the website www.winnerswalktall.org for additional program information.
- Contact: Julie Vorpe at 469-1196

Family Opportunities:**Angel Tree**

- Purpose: To provide Christmas gifts to children who have an incarcerated parent.
- Description: Children's names, ages, adult caregivers, addresses and phone numbers are obtained from parents jailed or in prison throughout the U.S. The names of children in the Cincinnati area are distributed to local churches. At The Indian Hill Church, the children are selected from the "Angel Tree" in late November by families or church youth groups who then contact the adult caregiver to confirm the address, suggestions for the gifts (sizes, etc.) and to arrange a delivery time. The church family or youth group purchase, wrap and deliver the gifts a day or two before Christmas. A toy and an item of clothing costing approximately \$50.00 are suggested. The gifts are given in the name of the parent.
- Time/Training: Minimal, once a year commitment at Christmas.
- Contact: Jim Hammond at 561-4952 or Ellen Fox Hammond at 891-5587

Free Store/ Food Bank

- Purpose: To provide food, products and services to help people overcome the barriers to their basic survival needs and to further their self-reliance.
- Description: There is a wide variety of opportunities for volunteers of all ages (youth, adults and families) throughout the year and especially during the Thanksgiving and Christmas holidays. Opportunities include organizing food drives, assisting in the Food Bank warehouse, assisting with distributing food to clients and helping with clothing intake.

Free Store/ Food Bank (con't.)

Time/Training: The variety of opportunities results in a number of choices regarding time commitment. The staff at the Free Store/Food Bank provides all necessary training.

Contact: Marianne Rowe, Board member at 561-2040 or the Volunteer Director of the Free Store/Food Bank at 241-1064.

Interfaith Hospitality Network

Purpose: To provide shelter for homeless families in Greater Cincinnati

Description: IHN is a national faith-based outreach to homeless families. Twenty-three congregations in the Cincinnati area are involved in the program. The Indian Hill Church became a part of IHN in 2004. We are hosts for homeless families for a week, three times during the year. During the week, guests arrive at our church on Sunday evening for dinner and stay overnight, leaving in the morning at 6:30 AM. In the daytime hours they are at the IHN Center in lower Price Hill, where they are assisted by IHN staff in finding permanent housing and work. Guests return to the church for dinner and sleeping overnight.

Time/Training: The responsibilities for the week are as follows: overnight host, evening host, morning host, meal preparation and set-up/take-down of beds. Also, members of our church donate food used for breakfast and lunches. Youth from our church come each evening for an hour to spend time with the children of our guests. This is a hands-on outreach that helps the needy in our community. Time commitment varies from one hour to eight (overnight host).

Contact: Deanna Ashing at 561-2836 or Don and Helen Rhoad at 793-0473

Inter Parish Ministry

Purpose: To provide a variety of social services to the working poor and other low income families and individuals in eastern Hamilton County and Clermont County.

Description: Many volunteer opportunities exist at IPM. Due to the broad scope of services they provide, there are both long-range and short-term opportunities to help people in need. Some of the on-going programs and services which make use of volunteers are: the Choice Food Pantry, Summer Camp for Children, the Elder Ministry, Bread Pick-Up, clothes sorting and general office work. Programs which require short-term involvement include the Back Pack Program, Holiday Assistance Programs, Special Events and Spa Night.

Time/Training: All necessary training is provided by IPM professional staff.

Contact: Linda Seal at 561-7779, Susan Holzapfel at 561-6699 or Joanna Hobler at 831-3135

Madisonville Education and Assistance Center (MEAC) Feed and Seed Program

Purpose: To provide a nutritious dinner for needy families in the Madisonville area. The Feed and Seed dinner currently takes place each Monday evening throughout the year. In addition to providing a good dinner, this is a time of fellowship and caring, a time which allows the staff and volunteers to reach out to people in need.

Description: Volunteers (this is an ideal activity for families with pre-teens and teens) provide dinner for approximately 30-40 people. The dinner is prepared ahead of time and brought to the Center (on Erie Avenue in Madisonville). The volunteers set-up and serve dinner, freeing staff to visit with clients.

Time/Training: Time commitment consists of whatever time is required for meal planning, shopping and preparation. In addition, the time spent at the Center is approximately 4:30 to 6:30 on a Monday evening.

Contact: Linda Seal at 561-7779 or Michelle Metcalf, Director of Youth Education at 561-6805, ext. 306

Mission to Mexico

- Purpose:** A hands-on outreach mission in conjunction with Youth with a Mission (YWAM) that goes to the Tijuana area and builds a new home for a needy family.
- Description:** Each home takes two full working days or a total of 16 hours to build and furnish. Our group of 16-24 volunteers leaves Thursday and returns Sunday via San Diego. Transportation, food and accommodations are all arranged in advance. All building materials and home furnishings are provided as part of the fees. Volunteers are expected to pay their own way. This is an amazing, gratifying experience to share with your family (kids 12 and over) and friends.
- Time/Training:** Long weekend. No training required, but construction/repair experience is a plus.
- Contact:** Steve Bolyard at 708-4575

Youth Opportunities:**Avondale Ecumenical Consortium Summer Program**

- Purpose:** To provide enrichment in basic skills of writing, math, reading and computer to children from the inner city as well as the suburbs.
- Description:** Senior High youth coordinate and oversee educational and recreational activities with children in grades 3-5.
- Time/Training:** The program begins in mid June and runs for five weeks. Applications are taken in February, March and April. Training occurs in May.
- Contact:** Michelle Metcalf, Director of Youth Education at 561-6805, ext. 306

Madisonville Summer Program

- Purpose:** To provide vacation-time recreational and cultural activity for children in the community of Madisonville.
- Description:** Junior and Senior High youth coordinate and oversee recreational and field trip activities for children in the Madisonville Summer Program.
- Time/Training:** The program runs from mid-June to mid-August each year. Applications are taken in February, March and April. Training occurs in May.
- Contact:** Michelle Metcalf, Director of Youth Education at 561-6805, ext 306

Ministries Inside Our Church**Music Ministries:****Adult Choir**

- Purpose:** To provide sacred choral music to enhance Sunday morning worship and other special services and to support and lead congregational singing.
- Description:** To be a vested member of the choir at the 10:30 service each Sunday, September through May and to participate in additional Special Services as needed.
- Time/Training:** Rehearsals for the Senior Choir are held each Thursday evening from 7:30 – 9:30 P.M. and each Sunday morning from 9:30 – 10:25. Additional rehearsals are scheduled as needed. Training involves guidance in understanding the music and vocalization and breathing exercises. The choir is for anyone who enjoys singing and would like to be a part of a very congenial and patient group of people who truly love music.
- Contact:** Sylvia Plyler at The Indian Hill Church, 561-6805, ext. 312

Adult Hand Bell Choir

- Purpose:** To provide hand bell musical offerings to enhance worship services from September to May.
- Description:** The Adult Hand Bell Choir rehearses regularly and offers music for worship on occasion throughout the year.
- Time/Training:** Members of the Adult Hand Bell Choir meet weekly for a 45 minute rehearsal from September through May. Musical training is not necessary to be part of this jovial group, but it helps to be able to count.
- Contact:** Bonnie Spain at The Indian Hill Church, 561-6805, ext. 313

Children's Choir

- Purpose:** To provide music for worship services throughout the year; to provide children opportunities to participate actively in worship; and to provide children with an instruction and training in choral music, as well as experience with hand bells and other percussion instruments.
- Description:** The Carol Choir (1st – 3rd Grades) and Junior Choir (4th- 8th Grades) provide music for the worship services and other special services throughout the year, including the Christmas pageant and special musical events at other times during the year.
- Time/ Training:** The members of the Carol and Junior Choirs rehearse weekly for forty-five minutes each Thursday afternoon: the Hand Bell Choir rehearses for forty minutes on Thursday after the Carol and Junior Choir rehearsals. Children who play a musical instrument are also welcome to participate as accompanists.
- Contact:** Bonnie Spain at The Indian Hill Church, 561-6805, ext. 313

Sunday Service Associated Ministries:**Acolytes**

- Purpose:** To provide an opportunity for young people to share in the leadership of corporate worship and learn, through experience, the rituals of the Episcopal and Presbyterian traditions.
- Description:** Acolytes assist the clergy at all worship services. They vest, light and extinguish the candles, carry the cross in procession, and assist at the offering and in the preparation for celebration of the sacraments.
- Time/Training:** Many acolytes are young people, but all are welcome to serve. Acolytes typically serve once every six weeks. Training is required before serving.
- Contact:** Linn Jones at 561-9450

Altar Guild

- Purpose:** To prepare and maintain the altar for all worship services in a reverent and respectful way.
- Description:** The Altar Guild is a group of dedicated people who work behind the scenes to make sure that everything is in place for the celebration of the Eucharist. The Altar Guild prepares the altar before all Sunday services and special services, including weddings, baptisms and funerals, and maintains the altar after each service. Members also provide ongoing upkeep of altar hangings and utensils, altar supplies and all things pertaining to the altar.
- Time/Training:** Altar Guild members, working in teams, are typically scheduled to work four times per year for two weeks each time. Training is done by teaming new members with those who have been serving for some time. The work of the Altar Guild is rewarding and interesting.
- Contact:** Cindy McNeill at 232-0440

Lay Ministry (Lectors and Lay Eucharistic Ministers)

- Purpose:** To involve members of the congregation in the leadership of worship through the reading of Scripture on Sundays and through serving Eucharist.
- Description:** Lay Readers (Lectors) are scheduled to read four to six times a year. The reader is responsible for the appropriate preparation and reading of one lesson at Morning Prayer. At the Eucharist the Lay Reader is responsible for one lesson, the psalm and the Prayers of the People. Lay Eucharist Ministers administer the Chalice at Episcopal sacramental worship. Training and licensing by the Episcopal Bishop is required and is provided by IHC clergy.
- Time/Training:** Clergy provide instruction and training when needed. An interest in public speaking and in sharing in the leadership of worship are the only requirements.
- Contact:** David Hawley or Beth Thomas at The Indian Hill Church, 561-6805, ext. 305 or 301

Presbyterian Communion Altar Guild

- Purpose:** To prepare Presbyterian Communion when it is celebrated.
- Description:** Volunteers maintain and prepare the Communion table and utensils, prepare the bread, juice and clean the Communion utensils after worship.
- Time/Training:** Presbyterian Communion is celebrated approximately six times per year. It is usually held on the first Sunday of each "even" month at the 10:30 service and occasionally at the 8:00 service. Volunteers work in teams of two and are trained by experienced members of the committee. It takes approximately thirty minutes before the service to prepare the elements and set the communion table, and then another thirty minutes after the service to collect the glasses from the pews, wash them, and put all Communion utensils back in the storage cupboards. Committee members are asked to prepare communion three or four times a year.
- Contact:** Jill Lewis at 494-0204

Seasonal Decorations

- Purpose:** To decorate the sanctuary for Thanksgiving, Christmas, Easter and other special occasions.
- Time/Training:** There is no special training necessary. It takes just a few hours to decorate the church on a pre-determined morning before each holiday. If you have an interest in helping the church, this is a friendly and fun group. The work is rewarding and appreciated by all.
- Contact:** Kate Lawrence at 561-4593, Mardie Off at 561-4884 or Rosemary Ballard at 561-1062

Ushers

- Purpose:** To assist the clergy and the congregation in worship on Sunday mornings and at special services, to help newcomers and visitors feel at home, and to provide other assistance as needed.
- Description:** Responsibilities include making sure the church is ready for worship before each service, greeting parishioners, handing out bulletins, helping people be seated, directing overflow crowd, taking the offering, assisting people in receiving Episcopal communion, cleaning up after the service, counting the offering and setting up and removing the flags.
- Time/Training:** The Head Usher assigns team captains who then take responsibility for scheduling the members of their team for the 8:00 and 10:30 services in the given month. Each usher team serves two months of the year with those times being six months apart. A complete list of duties and answers to questions are provided, and experienced ushers are teamed with new ones.
- Contact:** Dan Meyer at 561-4432

Sunday Family and Youth Ministries:

Sunday Family Teachers/ Shepherds for Nursery through Sixth Grade **(Opportunity for teen community service hours)**

- Purpose:** To welcome children into our church family and to create a warm and accepting faith community through religious instruction.
- Description:** Teachers create a warm and accepting environment for children to learn and experience God's love using the provided workshop rotation curriculum. Teachers are also asked to participate in special events throughout the program year. Kindergarten through fifth grade, led by two teachers, focus on one Bible story a month. Preschool and sixth grade each uses a team of teachers who volunteer for a whole program year. In the Nursery, a team of caregivers welcomes and nurtures infants and toddlers to age three.
- Time/Training:** The time commitment for teachers is Sunday mornings from 10:15 to 11:45. Teachers also need to allow class preparation time during the week. Training includes one teacher preparation event and occasional Bible study and group-building meetings with clergy to enhance teachers' spirituality and esprit de corps.
- Contact:** Ann Pardue, Director of Children's Education, at The Indian Hill Church, 561-6805, ext. 307

Special Events with Sunday Family Program

- Purpose:** To foster children's sense of belonging to a church family through fellowship and service with adults and children of all ages.
- Description:** Varies with special event. Examples might include:
- Organizing Christmas Bake Sale to raise money for Sunday Family's Adopt-A-Family.
 - Organizing Spring Flower Sale for outreach projects.
 - Leading or participating in outreach projects, such as a trip to Free Store/ Food Bank or Marjorie P. Lee.
 - Organizing/hosting intergenerational events, such as Rally Day, church picnics and parties
 - Helping with children's musicals/ pageants.
- Time/Training:** Varies with event.
- Contact:** Ann Pardue, Director of Children's Education, at The Indian Hill Church, 561-6805, ext. 307

Youth Programs/ Ministry with Teens

- Purpose:** To provide a place and opportunity for teens to inquire and discern their identity as Christians in this world.
- Description:** To keep our teens (grades 7-12) involved in the church throughout their high school years; to give teens opportunities to explore their Christianity and embark upon and continue their spiritual journey; to build a community among our youth through educational, spiritual social and outreach activities and to provide teens with a safe place to seek pastoral care.
- Time/Training:** Ongoing training is provided for those who would like to serve in a variety of roles. These possible roles include teaching, mentoring, cooking, coordinating, organizing, etc.
- Contact:** Nancy Brown at 583-5183

Pastoral Care Ministries:

Pastoral Care

- Purpose:** To provide pastoral care to members of this congregation whenever they are in need.
- Description:** Through preparing meals, sending cards, providing transportation, making phone calls and lending a helping hand, we reach out to those in need in our church community. We welcome those who are visiting our church for important events such as weddings or funerals. Wedding hospitality volunteers attend both the rehearsal and the wedding, assisting the bridal party before the ceremony and helping with the processional. Funeral volunteers arrive before the service to offer assistance to the family gathering in the library and to help greet guests. Our committee also delivers altar flowers to the homebound.
- Time/Training:** Members of the Pastoral Care Ministry serve on a rotating basis as "Chairperson of the Month", taking responsibility for visiting, calling or sending cards to church members who are ill or homebound. There is a list of people to call on for help with meal preparation and a schedule of members who deliver the altar flowers. For wedding and funeral volunteers: guidelines are provided by the clergy. Those interested, may volunteer as often as time permits.
- Contact:** Jan Ring at 561-5196

<h2>Standing Committees of The Indian Hill Church</h2>

In addition to our various ministries, we have standing committees which are broadly responsible for our congregational life. A brief description of each committee follows. Most of the committees meet monthly, and are chaired by members of Vestry/Session. If you would like to serve on one of these committees, please contact the Clergy or the chairperson of the committee that interests you.

Building and Grounds

The Building and Grounds Committee oversees the ongoing maintenance of the building and grounds of the church. They also plan and implement major improvements, support and oversee staff related to these areas. Individual members may take responsibility for specific tasks when appropriate. A subcommittee of the Building and Grounds Committee is the Burial Grounds Committee which oversees the specific needs of the cemetery.

Contact: Vern McNeill at 232-0440

Adult Christian Education

The Adult Christian Education Committee develops, plans, promotes and implements educational programs for the adults in our congregation. Members of the committee assist with and attend events as they occur throughout the year.

Contact: Kirt or Joanna Hobler at 831-3135

Youth Christian Education

The Youth Christian Education Committee is open to all willing adults and teens who would like to work together with our youth minister to develop and implement the Church's youth program. The main functions of the committee are to plan outreach activities and retreats for the teens involved in our youth program.

Contact: Nancy Brown at 583-5183

Children's Christian Education

The Children's Christian Education Committee meets regularly with the Director of Children's Education and the Clergy to consider Christian Education issues. They set Sunday school policy, select curricula and help run special programs. They also help plan and evaluate educational programs, as well as suggesting ideas for improvement.

Contact: Amy Meyer at 561-4432 or Ann Pardue, Director of Children's Education, at 561-6805, ext 307

Church and Community

The Church and Community Committee identifies, funds and supports the outreach efforts of our church. The committee also works to provide a variety of volunteer opportunities in which church members can become involved.

Contact: Linda Seal at 561-7779 or Doug Bierer at 561-3664

Finance and Administration

The Finance and Administration Committee prepares and oversees the church's operating budget, recommends the stewardship goal, oversees the administrative office and bookkeeping staff, oversees maintenance and use of the church property and provides for an annual audit of the church's financial condition.

Contact: Lisa Gamblin at 272-0016

Long Range Planning

The Long Range Planning Committee provides guidance to deal with change, transition, and decision making that affects the life and ministry of the church. The committee develops the church vision and the plan for achieving the vision.

Contact: Clark Sole at 272-2074

Membership Development and Fellowship

The primary concern of this committee is to respond to potential new member's requests for information and to help them understand the procedures for joining our church. Our goals include transitioning new members into our church life through new member gatherings such as our annual Tea Party, church picnics and get-togethers. This committee is also responsible for bringing the congregation together in fun, friendly and socially responsible ways. The Membership Directory is also a responsibility of this committee.

Contact: Susie Myers at 891-7730

Pastoral Care

The Pastoral Care Committee works with the clergy to respond to the pastoral needs of the congregation. The Care Ministry responds to people during crisis, hospitalization, recovery, extended illness and death

Contact: Jan Ring at 561-5196

Personnel

The Personnel Committee creates and maintains a process to assure clear work expectations, a positive climate and consistent monitoring of the performance of all The Indian Hill Church employees.

Contact: Stephanie Richardson at 733-1221 or Craig Hopewell at 271-2121

Stewardship

The Stewardship Committee designs and implements the annual financial giving campaign of The Indian Hill Church.

Contact: Bob Rhoad at 561-6685 or Stephen Squire at 271-3472

Worship and Music

The Worship and Music Committee works with the clergy to provide experiences of common worship which are uplifting and renewing from both the Episcopal and Presbyterian liturgical traditions. The committee also works with the Music Directors who bring their expertise on how to enhance the worship experience. In addition, the committee is responsible for overseeing the Acolytes, Altar Guild, Presbyterian Communion Committee, Ushers, Lay Readers, Choirs, Flower Committees and all other groups which support our common worship.

Contact: Charles Ashing at 561-2836 or Alison Zimmerman at 561-0881